

Application Number:														
Date:	D	D	-	M	M	M	-	Y	Y	Y	Y			

## Student Enrollment Form

Student Details	
Full Name (as per certificates):	
Display Name:	
Address:	
Gender:	
Date of Birth:	
School Grade:	
Contact Details	
Father Name:	
Cell Phone:	
WhatsApp:	
Mother Name:	
Cell Phone:	
WhatsApp:	
Class Details	
Instrument:	
Level:	
Day	Timing
Monday	
Tuesday	
Wednesday	
Thursday	
Friday	
Saturday	
Sunday	

Fees Details	
Fees (AED):	
Package:	

☐ I acknowledge that I have read and understood the terms and conditions and hereby agree to abide by those terms and conditions.

☐ The Institute reserves the right to cancel the enrollment if the terms and conditions are violated.

Signature:  
Parent Name:  
Date:

Signature:  
Beny Music Institute:  
Date:

Application Number:													
Date:	D	D	-	M	M	M	-	Y	Y	Y	Y		

## Standard Packages

Type	Package	Payable Fees	Standard Class	Offer Class	Total Class	Price/Class	Total Savings
Face-2-Face: Teacher will visit the student home	Monthly	450	8	0	8	56.25	0.00
	Quarterly	1350	24	1	25	54.00	56.25
	Half Yearly	2700	48	3	51	52.94	168.75
	Yearly	5400	96	8	104	51.92	450.00
Online Classes: Teacher and student will be connected online	Monthly	350	8	0	8	43.75	0.00
	Quarterly	1050	24	1	25	42.00	43.75
	Half Yearly	2100	48	3	51	41.18	131.25
	Yearly	4200	96	8	104	40.38	350.00
Group Classes: Student will visit Teacher's home/studio/training center	Monthly	250	8	0	8	31.25	0.00
	Quarterly	750	24	3	27	27.78	93.75
	Half Yearly	1500	48	6	54	27.78	187.50
	Yearly	3000	96	8	104	28.85	250.00

Application Number:													
Date:	D	D	-	M	M	M	-	Y	Y	Y	Y		

## Terms and Conditions

### REGISTRATION:

- 1) All students are required to complete the registration form.
- 2) All students, irrespective of package, are required to register.
- 3) The registration fee is AED 100 per child or adult, which is valid for 12 months and will expire earlier if package is discontinued for more than 60 days anytime during the year.
- 4) All registered students must obtain a unique student code for attendance.
- 5) Revoking of registration fee expiry is subject to Management decision.

### FEE AND PAYMENTS:

- 1) All fees are on a pay-and-use basis, meaning that at the time of package purchase full fees need to be paid.
- 2) All fees are non-refundable once paid.
- 3) All fees can be paid via direct bank transfer (UAE based) or cash only.
- 4) From the date the package is purchased, students have 30 days to start the package. Any packages which are not started within this time will be forfeited.

### SCHEDULE and TIMINGS:

- 1) Teacher and Students must abide by the schedule confirmed in the purchased package.
- 2) Lesson timing allocation is subject to availability.
- 3) If a weekly time slot cannot be committed to, it is the responsibility of the student (or parent/guardian) to book the lesson each week, according to teacher's availability, within the expiry period, no extension can be offered.

### RESCHEDULE and CANCELLATION:

- 1) A maximum of two rescheduling of class is available per month.
- 2) The rescheduling of the class must be notified at least day to 12 hours before, otherwise rescheduling will not be accepted and class will be marked as 'Absent'.
- 3) The rescheduling is subjected to availability of teacher and does not guarantee exact or most suitable and preferred schedule of student/parent.
- 4) Holding and freezing the class is not possible.
- 5) Cancellation will be considered as 'completed' class.
- 6) Reschedule classes needs to complete within same month (8 class duration)
- 7) If the teacher is sick or has cancelled the class due to any unforeseen reasons, all such missed classes will be offered as early as possible and within the package period.

### RENEWALS

- 1) Package renewals must be made a minimum of one (1) lesson before the expiry of the existing package.
- 2) BENY Music Institute will try to reserve the same lesson schedule, where available, however times cannot be held without payment. To secure a fixed time for the longer term, BENY Music Institute offers a longer package.

### DATA PROTECTION:

Application Number:													
Date:	D	D	-	M	M	M	-	Y	Y	Y	Y		

- 1) BENY Music Institute may take photos and videos during lessons and performances to be used for training marketing, social media and other publications as required.
- 2) BENY Music Institute holds information about its customers, to it to carry out its business. This information includes the student/parent/guardian contact details and student record information.
- 3) BENY Music Institute will not disclose any information to any third party.

#### LESSONS:

- 1) Music is a skill development program and requires a lot of discipline, continuity, and guidance. We request all parents and guardians to support the learning of the children.
- 2) All face-2-face classes are private and offered one-to-one.
- 3) To provide exposure to stage performances, individuals' classes may also be offered as group/concert/stage/band classes.
- 4) We primarily follow the western curriculum and offered classes are in English.
- 5) The music has no language, and we try to include vocals from a variety of languages based on participant languages and interests.
- 6) We also offer preparatory classes and exam assistance for Trinity College London, The Associated Board of the Royal Schools of Music (ABRSM) London, and Rock School London.

Signature:  
Parent Name:  
Date:

Signature:  
Beny Music Institute:  
Date: